

# The Children's College Learning Center

## Credit Card Authorization Form

We use **Converge Formerly Virtual Merchant** as the primary method of payment for our childcare services. Converge lets you pay our regular childcare fees automatically through Credit Card. This service benefits both our center and you. In order to reduce charge backs, it is necessary to have a completed credit card authorization form as shown below. Also, it is critical to capture an AVS (Address Verification System) match when processing the transaction. Entering in the billing zip code of the cardholder captures AVS. Submitting the cardholder's address and CVV code lowers risk further.

Please complete and sign the **Credit Card Authorization Form** below if you want to automatically charge your credit card to pay your regular childcare fees.

Date: \_\_\_\_\_

Card Type (circle one): Visa   M/C   AMEX   DISC

Card Number. \_\_\_\_\_

Card Holder Name (as it appears on card): \_\_\_\_\_

Exp. Date: \_\_\_\_\_

CVV2 Code (three digit number on back of card/ or in front): \_\_\_\_\_

Card Holders Billing Address: \_\_\_\_\_

### Customer Information:

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

I authorize **The Children's College Learning Center**, to initiate recurring credit card charges to the above reference credit card account for the purpose of collecting childcare related payments. I authorize The Children's College Learning Center to use the third party sender, Converge Formerly Virtual Merchant to process all payments. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of United States law.

Signature: \_\_\_\_\_